

Building Studies & Certifications Rebates

Rebate Application



Business Member Information

Business Name _____
Installation Address _____
City, State, Zip _____
Contact Name _____
Email _____
Phone Number _____
Account Number _____

Application Check List

- Rebate application with signature
- Itemized project invoices (labor & materials)
- Equipment specifications

The undersigned does hereby certify that the undersigned is solely responsible for the accuracy of the information contained in this application. All rules of the program have been followed and the installation is complete. The undersigned acknowledges that nothing contained in the application imposes any liability on the cooperative for the work performed and information presented by the member, member's engineer, contractor, or vendor. The undersigned also authorized payment of incentive directly to the specified rebate recipient.

Rebate applications due no later than November 17, 2023.

Member Signature

Date

Application Number



Stearns Electric Association
PO Box 816, St. Joseph, MN 56374
(800) 962-0655

Building Studies & Certifications

Rules & Information

Warranty Information

Rebate qualifications do not imply any representation or warranty of such equipment, design or installation by the cooperative. The cooperative shall not be responsible or liable for any personal injury or property damage caused by this equipment. The cooperative does not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program. In no event shall the cooperative be liable for any incidental or consequential damages.

All Program Rules

- Member agrees to implement all low cost (< 1 yr. payback) / no cost measures to be eligible for study rebate.
- The member is responsible for checking with the cooperative to determine funding availability and to verify program parameters.
- The cooperative reserves the right to conduct random inspections of installations.
- The maximum rebate amount shall be the lesser of 25 percent of the project cost or \$10,000.

Building Certification

- A one time certification rebate
- Completed report must be submitted with rebate application and verified by a professional engineer (PE)
- Energy Star commercial buildings achieving a score of 75 or higher using Portfolio Manager
- LEED Certification
- ISO 50001 Certification

Building Commissioning

Commissioning projects include retro-commissioning of existing buildings, and re-commissioning of existing buildings.

- Re-commissioning rebates available once every five years
- Project building size must be greater than or equal to 10,000 square feet
- Payment of the rebate will only be made after the building has been commissioned and a report has been completed. Report requirements will include:
 - a. all low cost/no cost (less than one year simple payback) measures such as updated schedules
 - b. descriptions of mechanical systems and electrical systems, operational/control strategies and site maintenance activities/schedules
 - c. documentation of systems operations i.e.: HVACR systems, building assembly, etc.
 - d. description, documentation and recommendations for energy and cost-savings strategies based on standard engineering calculations and site measurement data with weather adjustment
 - e. identification and resolution of building system operations, control and maintenance problems, energy management systems, and lighting control systems must be made operational
 - f. inventory of projects related to mechanical and electrical systems of the building that require major repair or replacement, with estimated project cost and recommendation repair/replacement
 - g. financial analysis of energy efficiency opportunities
 - h. list of potential efficiency opportunities that may qualify for additional rebates
- Rebates will be denied if the commissioning activity does not adequately document the implementation of the energy-efficiency measures consistent with good engineering and design practices
- Rebate for the energy efficiency opportunities identified in the building study will be paid after implementation
- Commissioning agents must be a third party independent vendor with a business focus in commissioning in order to qualify for the rebate. Providers may include contractors, consulting engineers, or design firms.

Building Studies & Certifications

Rules & Information (Continued)

Energy Audit

- Applicable to existing buildings only
- Business Member agrees to implement all low cost (less than one year payback)/no cost measures to be

Energy Design Assistance

- For new construction, additions, expansions, or major renovation projects targeting 5,000sqft or larger
- Analysis can begin during the schematic design or development state of the project
- Must complete initial online application for site review to determine qualification status
- Rebate will be based on energy savings quantified by installing energy efficiency equipment above and beyond Minnesota State Energy Code requirements
- Project must exhibit a minimum of 10% energy savings above building code to qualify for an implementation rebate
- Participation in this program makes the project ineligible for other rebates with the exception of co-op approved cases

Building Studies & Certifications

Rebate Information

Study Type

- Energy Audit
- Building Certification
- Energy Design Assistance
- RCx Commissioning

Project Information

Building Type	_____	kW Saved	_____
Square Footage	_____	kWh Saved	_____
Study Cost	_____	Energy Star Score	_____
Rebate	\$0.00		

Project Description

Consultant Information

Engineering Company _____
Address _____
City, State Zip _____
Contact Person _____

