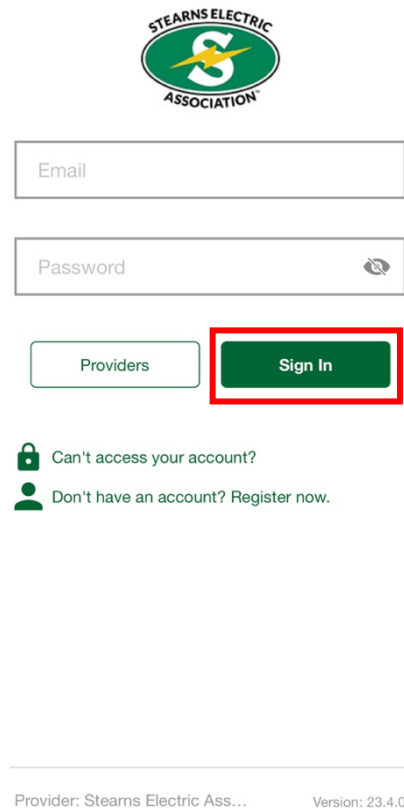


SMARTHUB MOBILE: SIGN-UP FOR PAPERLESS BILLING

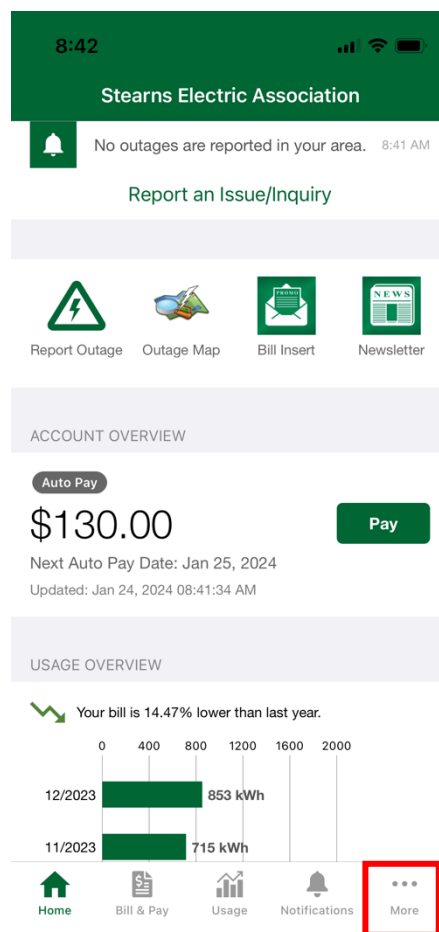
These instructions will help you sign up for paperless billing on your account using SmartHub on a mobile device. Please see the SmartHub Web: Sign-up for Paperless Billing document to adjust your paperless settings on SmartHub via a web browser.

You must have already created a SmartHub Account to use SmartHub mobile. An email address and your Stearns Electric Association account number is required to set up a SmartHub account. You can view instructions for creating a SmartHub Account at stearnselectric.org > Account Services > My Account > Account Log In.



The sign-in screen features the Stearns Electric Association logo at the top. Below it are input fields for 'Email' and 'Password'. A 'Sign In' button is highlighted with a red border. At the bottom, there are links for 'Can't access your account?' and 'Don't have an account? Register now.' The footer shows 'Provider: Stearns Electric Ass...' and 'Version: 23.4.0'.

Log into SmartHub on your mobile app using your email address and password.

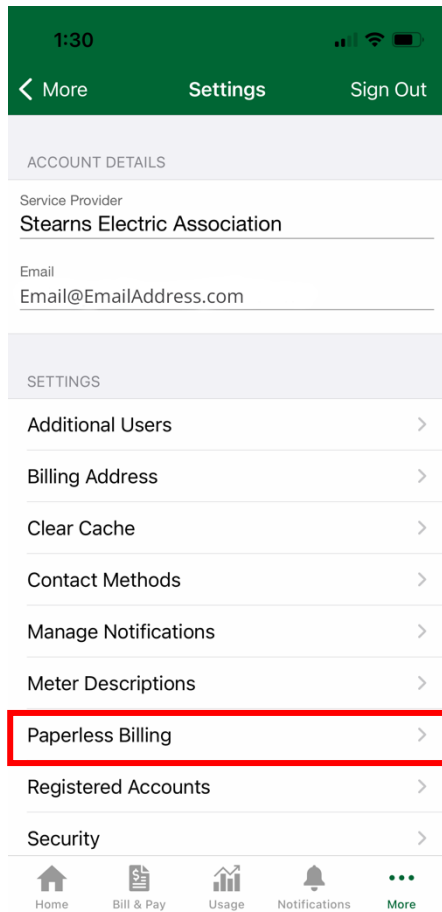


Select "More."

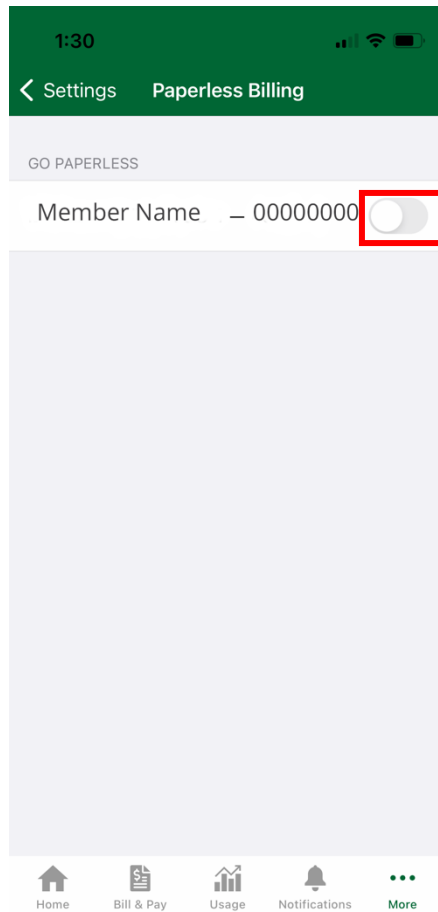


Select "Settings."

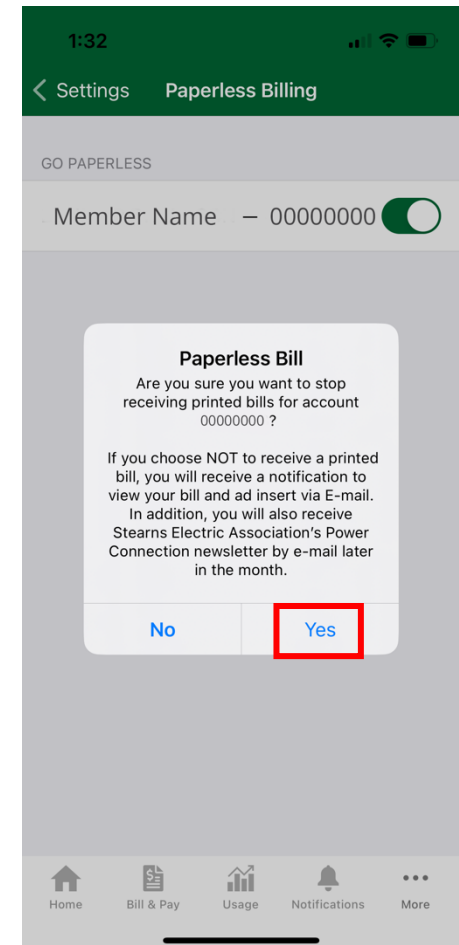




Select **"Paperless Billing."**

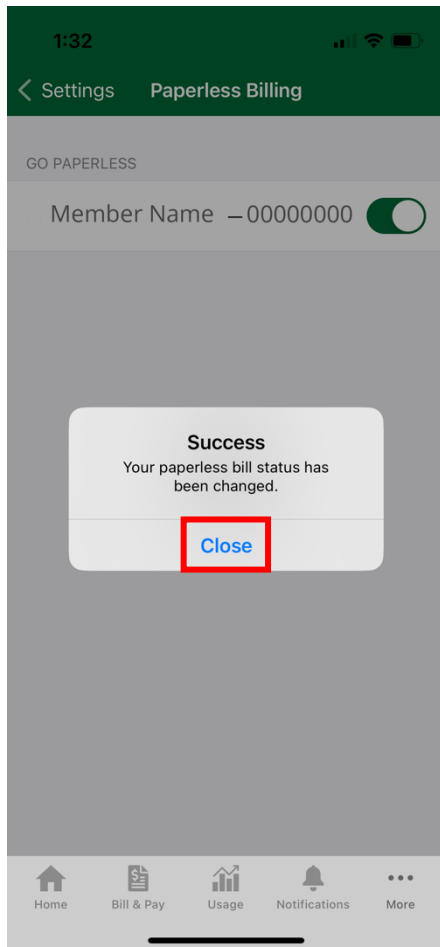


Slide the slider over to make it green and sign up to Go Paperless.

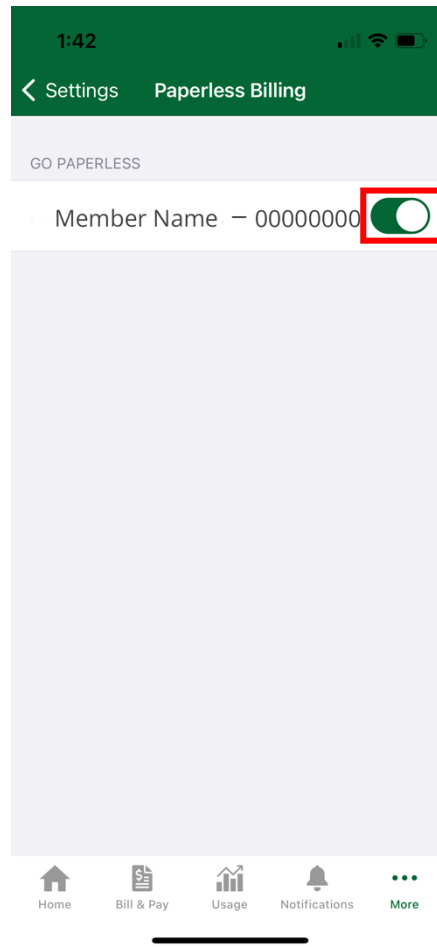


A Paperless Bill pop-up will appear, select **"Yes."**

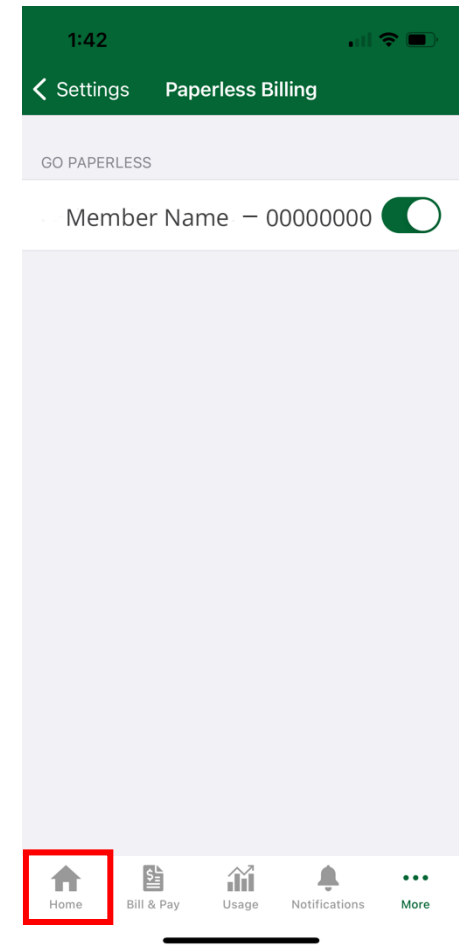




A success screen will pop-up, click **"Close."**



You are now signed up for Paperless Billing, as indicated by the green slider.



Select **"Home"** on the bottom of the screen to return to the SmartHub Home Page.